

When you are planning your move, print this page out and tick off each item as you complete them:

1.	Confirm dates with Quicksilver Removals	
2.	Sign and return contract together with payment	
3.	Confirm insurance arrangements at declared value	
4.	Arrange a contact number	
5.	Dispose of anything you don't want	
6.	Start running down freezer contents	
7.	Contact carpet fitters if needed	
8.	Book mains services for disconnections	
9.	Cancel all rental agreements	
10.	Notify doctor, dentist, optician, vet	
11.	Tell your bank and savings/share accounts	
12.	Inform telephone company and internet provider	
13.	Ask Royal Mail to re-route your post	
14.	Tell TV licence, car registration, passport offices	
15.	Notify HP and credit firms	
16.	Make local map to new house for friends and moving company	
17.	Clear the loft	
18.	Organise parking at new home	
19.	Plan where things go in new home	
20.	Cancel the milk/newspapers	
21.	Clean out the freezer	
22.	Arrange minders for children/pets	
23.	Find and label keys	
24.	Address cards to friends and relatives	
25.	Separate trinkets, jewellery and small items	
26.	Sort out linen and clothes	
27.	Put garage/garden tools together	
28.	Take down curtains/blinds	
29.	Collect children's toys	
30.	Put together basic catering for family at new home	
31.	Disconnect and bundle cords on television and stereo components. Label each cord with of where to connect it.	masking tape and a descriptior
32.	Plan and measure where your furniture will be placed in your new home. It's helpful to dra and sketch in the major furniture pieces.	w a layout of your new home
33.	To save time on moving day, move your boxes from the basement, upstairs or attic to the date. Consider carrying items from the back to the front garden or garage ahead of time.	main floor prior to the move
34.	Keep your phone connected through moving day to stay in touch with friends, family and t	he moving company. □



